



92755 Allen Road
Astoria, OR 97103
P (503) 458-6461
F (503) 458-0993

kknappa@centurytel.net

Policy # 96-3

Late Charges, Post-Dated Checks, NSF Checks

Adopted or Effective: June 10, 1996

Reviewed or Revised: January 1, 2012

Late Charges

A **\$35.00** late charge will be assessed 15 days after the original due date of the bill on each account with a balance of more than \$10.00.

Post-Dated Checks

No post-dated checks will be accepted. All checks will be promptly deposited.

NSF Checks

In the event a check is returned from the bank for non-sufficient funds (NSF) a \$35.00 fee will be charged for each occurrence. The customer must pay the amount of the NSF check and the fee with cash, cashier check, or money order within seven (7) calendar days from the date of Knappa Water Association notice to the customer.

At the discretion of the Office Manager, and upon confirmation by the customer's bank that funds are available, the NSF check may be redeposited in lieu of recovery as outlined above. The NSF fee will still be due and payable.

If a delinquent account is paid with an NSF check, the water service will be turned off. To restore service, the past-due balance, NSF fee (\$35.00), and turn-on fee (\$50.00 office hours, \$75.00 after hours/weekends) must be paid with cash or money order.

SIGNATURE ON FILE

Board President